

## Basic Guidelines

- · Always park your bicycle or motorbike in the Institute's designated bicycle or motorbike parking area.
  - →Clamping, impounding and de-registration of bicycles left outside the designated parking areas will be strictly enforced.

Any bicycle or motorbike owner found to be in violation of the campus traffic rules (not complying with street safety or parking rules), will have his/her bicycle or motorbike clamped or impounded, and his/her bicycle rights will be revoked.

Once revoked, you will not be able to register a bicycle or motorbike for one year from the date of revocation.

Owner of bicycles or motorbikes that have been impounded will be charged a removal fee.

Do not abandon bicycles or motorbike that are no longer needed, especially after graduating, on or around campus. Should a bicycle or motorbike be found to have been abandoned on or around campus, the owner will be identified, and he/she may be charged a removal and/or disposal fee.

- Do not leave bicycles on the tactile paving used to guide the visually impaired.
- Abandoned bicycles not only take up the Institute's limited parking spaces, but also adversely affect the safety and appearance of the Institute. Impoundment and disposal costs for unregistered and abandoned bicycles on campus exceed 1 million yen every year.
- Bicycles parked near building entrances and/or on the road impede the flow of traffic. These areas must remain free and clear of all obstacles for emergency evacuations.
- Do not use the University bicycle or motorbike parking areas for your own personal garage. Motorbikes found to have been left in the parking areas for two days or longer will be clamped or impounded.

## Other

- \*Persons responsible for damaging campus property with bicycles will be charged for repairs.
- \*Only one bicycle or motorbike per person can be registered.
- \*The number of bicycle accidents is increasing. Obtain bicycle insurance, just in case.
- %For more information on using bicycles, see the General Safety Management Center's homepage.

## Bicycle Safety Rules

- 1. Ride on roadways (Riding on the sidewalk is an exception, not the rule)
- 2. Ride on the left on all roadways
- 3. If you do ride on the sidewalk, always yield to pedestrians, ride slowly and on the side closer to the roadway
- 4. Follow all safety rules: No drunk cycling; not more than one person on a bicycle; no riding parallel to another bicycle; use bicycle lights at night; obey traffic signals; stop and check for safety at all intersections

(http://www.gsmc.titech.ac.jp/)