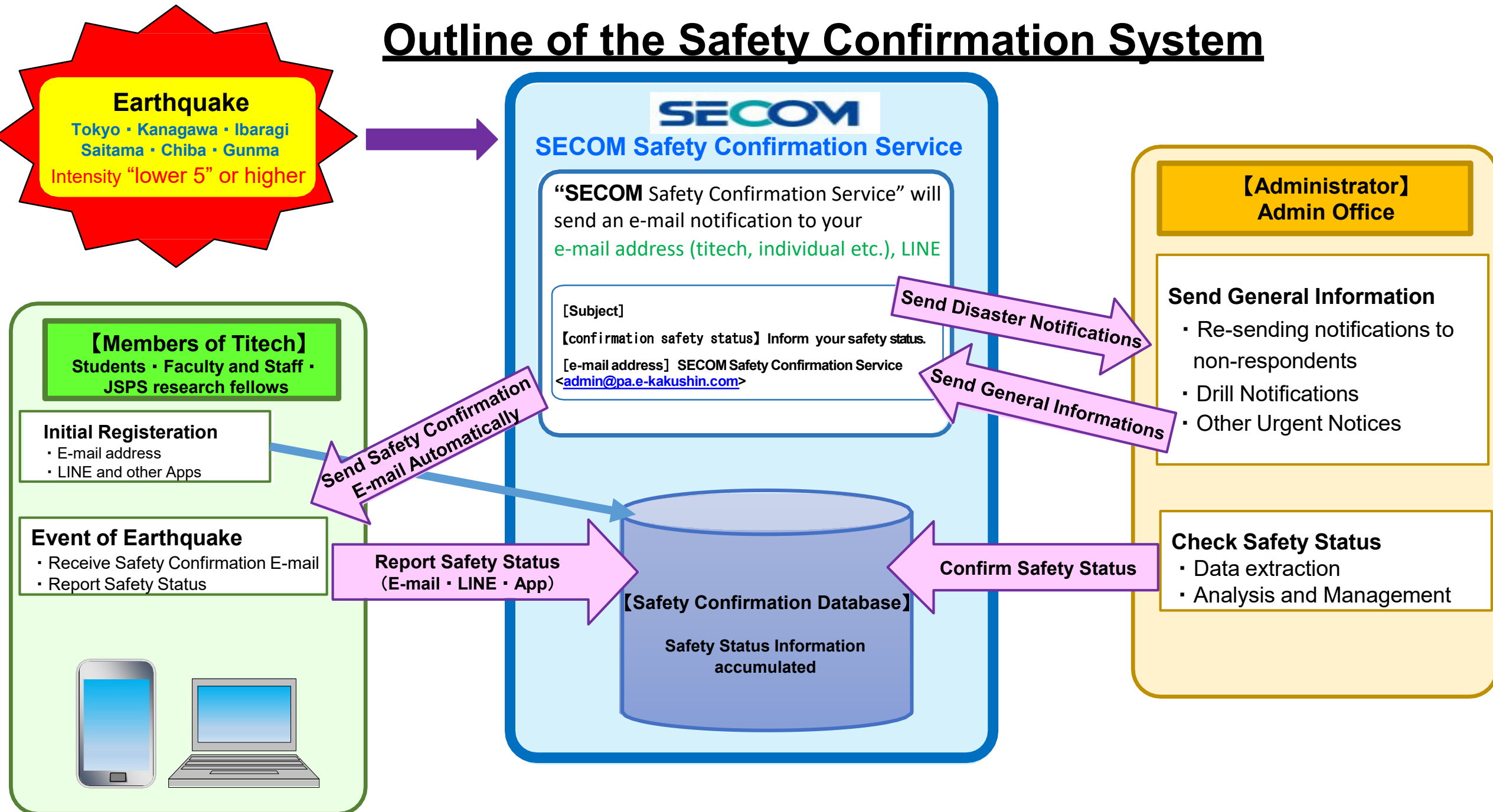


Outline of the Safety Confirmation System



Action Manual in the event of disaster (For Users) 【Safety Status report】 — Receipt of Safety Confirmation E-mail —

※Example of safety confirmation e-mail
Tokyo Institute of Technology

An earthquake with Seismic Intensity 5+ occurred in Kanto Area at 10:00 JST 09 NOV 20xx.
Inform your safety status by using one of the following methods.

・To report via the Internet (PC/mobile phone), visit the URL below.

[http://www.e-kakushin.com/...](http://www.e-kakushin.com/)

・To report by replying to this E-mail, Enter the following situation code as the message subject after that has been deleted.

- 1 Safe
- 2 Slightly injured
- 3 Seriously injured

You can write comment in the E-mail body.

・To report via telephone, call the number below.
xx-xxxx-xxxx (Japanese version only)

◇About earthquake information

[http://info.e-kakushin.com/Equake/en/****](http://info.e-kakushin.com/Equake/en/)

・Top Menu

<https://www.e-kakushin.com/login>

The applicable reporting categories differ depending on the method by which a user reports.

Applicable reporting categories	Safety of Registrant	Able to Come to School	Safety of Family	
PC	○	○	○	
Mobile phone	○	○	○	
Telephone	○	○	—	
E-mail	○	—	—	

via the Internet

①Click the URL in the received E-mail.

・To report via the Internet (PC/mobile phone), visit the URL below.
[http://www.e-kakushin.com/...](http://www.e-kakushin.com/)

②Report your Safety Status.

③Add your comment.

④Logout

【"Safety Status Report" window for PC】

E-mail

①Use the reply function of E-mail.

②Input a number into the subject box.
1 (safe)
2 (slightly injured)
3 (seriously injured)
Input a comment in E-mail body.

Reply to
admin@pa.e-kak
Subject: 1
Text:
I'm safe. I go to the office within one hour.

③Send the E-mail.

※Safety status reporting by return e-mail is only possible from the e-mail address registered in your user information.

Telephone

※Japanese version only

①Call the number for safety status reporting shown in safety confirmation e-mail.

②Organization code and #

③User code and #

When you call from registered number, you can skip ② and ③.

④Verification: 1

⑤Reporting on your status following the interactive voice guidance.

When you call from public phone and no registered number, you need client authentication.

- ・Organization Code
- ・User ID

via the Internet

① Access <https://www.e-kakushin.com/login> via the Internet, and login with enter organization code, user ID and password.

【PC】

③ Select "Secom Safety Confirmation Service."

④ Safety Status Report
⑤ Add your comment
⑥ Logout

【smart phone】

【Mobile Phone】

④ More than one disaster ④ Only one disaster

Telephone

※Japanese version only

① Call the number for safety status reporting shown in safety confirmation e-mail.

② Organization code and #

③ User code and #

When you call from registered number, you can skip ② and ③.

④ Verification: 1

⑤ Reporting on your status following the interactive voice guidance.

When you call from public phone and no registered number, you need client authentication.

- Organization Code
- User ID

Action Manual in the event of disaster (For Users) 【Safety Status report】 —Launch the App and make a safety report—

Safety Report App

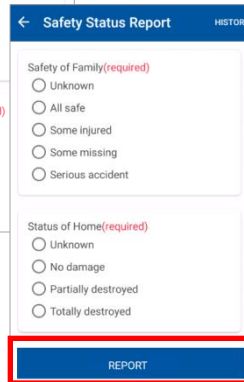
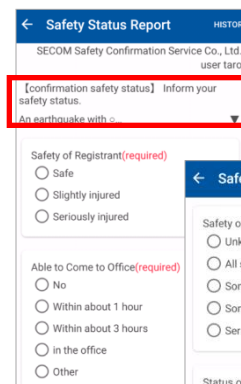
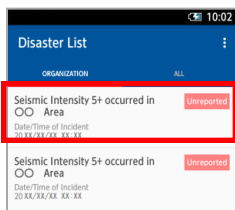
① Tap the Safety Report App

② Tap Safety Status Report

③ Tap the disaster list item you want to make a safety report on

④ Safety Reports

⑤ Return to Home



You can check for further details.



※ Tap ▼ to check the full text of the email.

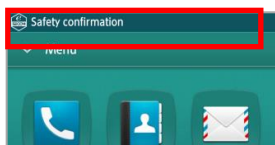
* Screen images and configuration methods may differ according to your smartphone model and settings.

* iPhone, App Store are trademarks of Apple Inc. * The iPhone trademark is used under license from Aiphone Co., Ltd.

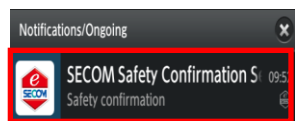
* Android and Google Play are trademarks or registered trademarks of Google Inc.

Safety Report App

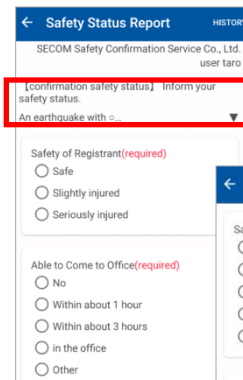
① Receiving safety confirmation push notifications
* May be displayed as a dialog box, depending on the model and settings



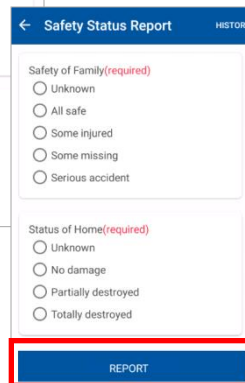
② From within the push notification, tap "SECOM Safety Confirmation Service"



③ Safety Reports



You can check for further details.



④ Return to Home



push notifications • •
This is a method of displaying alerts from the app on a smartphone's standby screen or banner.

※ Tap ▼ to check the full text of the email.
※ Tap history to check history.

* Screen images and configuration methods may differ according to your smartphone model and settings.

* iPhone, App Store are trademarks of Apple Inc.

* The iPhone trademark is used under license from Aiphone Co., Ltd.

* Android and Google Play are trademarks or registered trademarks of Google Inc.

Action Manual in the event of disaster (For Users) -Frequently Asked Questions-

Via the Internet

- After pressing the [Report] button, the login screen appears.
- Screen does not change and becomes blank.

Please perform the following 3 steps from your browser.

- ① Clear history and cache (For details, please refer to the website of your mobile carrier)
- ② Close all opened browsers
- ③ Restart the device

I cannot report because an error appears stating there is a security issue. What should I do?

Your device may not be compatible with SHA - 2 certificate. It may be solved by upgrading the device. Please check with your mobile carrier.

Mail

I replied to the email. Why do I receive another?

Your first response may not have been reflected to the summary. Please make sure that you have replied from the address that completely matches the e-mail address registered to the safety confirmation service.

Telephone

Can I report from a phone number different from the phone number registered to the safety confirmation service?

Yes, you can report from a different phone number including public phones. Please follow the voice guidance. However, you can only use a phone that generates tone signals (making beeping sounds when buttons are pressed).

Other

My status has changed. Can I report again?

Yes, you can. However, you cannot make a report if the administrator of your company has finished accepting reports.

I want to change registered information (e-mail address, telephone number, etc.)

Go to the top page of safety confirmation service (<https://www.e-kakushin.com/login>) and log in with Organization Code, user ID and password. Change the information from Registered Info ⇒ Registrant Info.

I cannot receive e-mails

E-mails may have been stopped by spam settings.
E-mails from Safety Confirmation Service are sent from the following 2 addresses.
Please change your spam settings to accept emails from the addresses.

For other questions, please check with the administrator of your organization.